Workshops & seminars available for school boards
Building capacity to govern

1 Overview
1.1 defining school governance & governing
1.2 current issues/challenges in school governance & governing
1.3 relationship, partnership, stewardship

2 Roles
2.1 governing and managing
2.2 responsibilities, expectations, and position descriptions of:
   2.2.1 board & members
   2.2.2 chair
   2.2.3 secretary/executive officer
   2.2.4 principal
   2.2.5 board appointing authority
2.3 legal status of governing bodies

3 People
3.1 succession planning
3.2 determining the matrix of skills and knowledge of board members
3.3 board membership: stages of service - recruiting, appointing,
    commissioning, inducting, participating, developing, reviewing, farewelling

4 Processes
4.1 decision-making: voting, consensus, use of technology, groupthink
4.2 committees: terms of reference (ToR)
4.3 board documents
   4.3.1 agenda
   4.3.2 minutes
   4.3.3 constitution
   4.3.4 handbook
   4.3.5 documents for governing & managing
   4.3.6 annual board development plan
   4.3.7 reports/presentations - principal, chair, committee, annual board report
   4.3.8 recommendations for decision
   4.3.9 annual forward agenda
4.4 annual review of board performance (Guiding Standards for School Governing)
4.5 annual community engagement strategy
4.6 annual governing budget

5 Behaviours
5.1 moral/ethical governing
5.2 board dynamics: support and challenge, rules of engagement
5.3 personalities and relationships
5.4 due diligence: questions, innovative or cautious?
5.5 balanced contribution to discussions and deliberations
5.6 grievance procedure for intra-board matters